

## **TRANSPORTING EMPLOYEES AND MATERIALS**

- ☐ Do employees who operate vehicles on public thoroughfares have valid operator's licenses?

**Action to be Taken**

**Assigned To:**

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- ☐ When seven or more employees are regularly transported in a van, bus or truck, is the operator's license appropriate for the class of vehicle being driven?

**Action to be Taken**

**Assigned To:**

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- ☐ Is each van, bus or truck used regularly to transport employees, equipped with an adequate number of seats?

**Action to be Taken**

**Assigned To:**

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- ☐ When employees are transported by truck, are provisions provided to prevent their falling from the vehicle?

**Action to be Taken**

**Assigned To:**

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- ☐ Are vehicles used to transport employees equipped with lamps, brakes, horns, mirrors, windshields and turn signals in good repair?

**Action to be Taken**

**Assigned To:**

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- ☐ Are transport vehicles provided with handrails, steps, stirrups or similar devices, so placed and arranged that employees can safely mount or dismount?

**Action to be Taken**

**Assigned To:**

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- ☐ Are employee transport vehicles equipped at all times with at least two reflective type warning signs or flares?

**Action to be Taken**

**Assigned To:**

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- ☐ Is a full charged fire extinguisher, in good condition, with at least 4 B:C rating maintained in each employee transport vehicle?

**Action to be Taken**

**Assigned To:**

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Transporting Employees and Materials

- ☐ When cutting tools or tools with sharp edges are carried in passenger compartments of employee transport vehicles, are they placed in closed boxes or containers, which are secured in place?

<b>Action to be Taken</b>	<b>Assigned To:</b>
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- ☐ Are employees prohibited from riding on top of any load, which can shift, topple, or otherwise become unstable?

<b>Action to be Taken</b>	<b>Assigned To:</b>
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